

## LINGOs End of Course Evaluation

### LEVEL I

# Managing & Facilitating a Virtual Class

## The On-Line Learning Mastery Series

Thursday, May 3rd  
11:00—1:30 EST

### About Evaluations:

**Level 1** is the form they give you at the end of a class, where you rate the course and its contents; **Level 2** is giving you a test at the end of the class, to see what skills you have acquired; **Level 3** is determining if you have changed how you perform on the job as a result; and **Level 4** is evaluating if your actual business results have improved.

The goal of a performance intervention is to improve your Level 4 score; HPT is based on improving business results (there are a couple of higher levels that have been proposed, level 5 being Return on Investment (ROI) and level 6 being making-the-world-a-better-place-ism, but the "core 4" are the most commonly discussed). However, in many cases if an evaluation is done it is level 1 or perhaps level 2; these can both be done during the training/etc, rather than coming back later. Level 1 can be pretty generic questions ("the instructor was knowledgeable about the material") so it is easier to do.

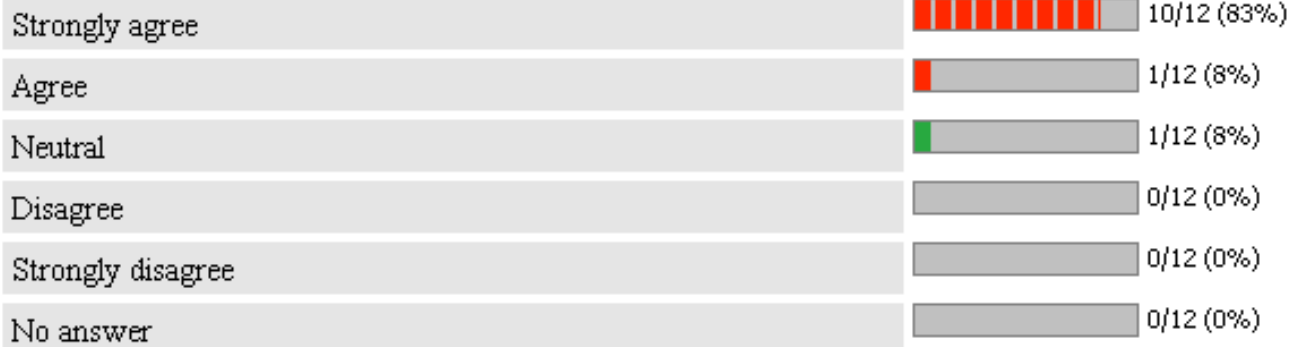
In LINGOs courses we do **Level 1 Evaluations** with an occasional bit of level 2, although nobody "passes" or "fails" our classes. We are working towards a credentialed component. Some claim that level 1 evaluation have no correlation with increased knowledge. That is, whether people feel good about a class and an instructor has no bearing on whether people actual come away with better skills. A well-liked instructor may teach well or badly, a disliked one may be effective or ineffective; it's random. LINGOs distributes Level 1 Evaluations in the spirit of continuous improvement. Because each agency has its own goals, focus and expectations from various learning interventions, it is recommended that Levels 3 and 4 be developed on the agency side to measure total effectiveness designed specifically for them.



## Question 1



**I feel that my personal learning objectives have been met.**

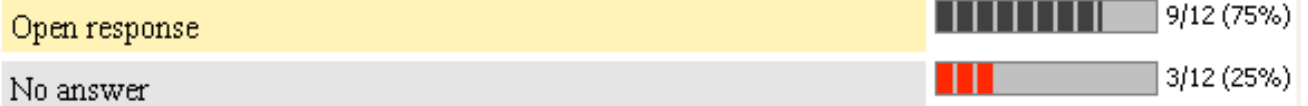


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## Question 2



**Which of your personal objectives were not achieved and why?**



1. This really exceeded my expectations-both days did. It was just excellent
2. None
3. More information about adapting to cross-cultural students
4. NA
5. All were achieved
6. Gained confidence by having Greg model -- feeling motivated to do more as a result
7. I need to do my training on the tools and technology

### Question 3

? Which part of the training do you feel will be most useful back at work?



1. Engaging the participants; voice
2. Through participating, I have learned a lot of very practical ideas, exercises, etc.
3. Teaching people how to think about which function to use to best achieve goals
4. How to engage learnings regularly
5. The practice in building my confidence - the checklist of things I need to know how to do
6. I've gained so many useful ideas that I can use immediately.
7. Tips of drawing people in
8. I think both parts of the course so far have been essential - the design & the facilitation.
9. All... helping others be better able to use VCT in a participatory way
10. All of it is useful
11. The details of what needs to be mastered in order to facilitate

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### Question 4

? Which parts of the training do you feel will be least useful, or not at all useful back at work?



1. N/A
2. All was useful
3. N/A
4. None
5. None
6. Everything was useful -- nothing not
7. Everything will be useful

## Question 5



**Are there any subjects you would like to have included?**

Open response



No answer



1. N/A
2. Perhaps a class or section on technology training
3. No
4. Can't think of it
5. None that I can think of at the moment
6. Storyboards
7. Additional practical classes where we can use specific scenarios/ classes we are thinking about and help us transfer them to a virtual model

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## Question 6



**To make way for additional material, what would you omit?**

Open response



No answer



1. N/A
2. I'll need to take more time to think about this.
3. Hard to say, I'll have to think about it
4. I can't think of anything extraneous - I'd need to flip through the slides again as a reminder - I don't expect there was anything not worthwhile
5. Need to go look back to see
6. Nothing
7. Not sure -- all seemed relevant
8. Nothing - all great

## Question 7



**I found this class to be interesting.**



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## Question 8



**I found this class to be useful.**



## Question 9



**The reason I would recommend this class to a colleague is because:**

Open response

12/12 (100%)

No answer

0/12 (0%)

1. Very practical tips and model to create and conduct a virtual training class
2. It covers basics of facilitation plus differences with live class versus virtual
3. Its a good way to get into the practice of using online facilitation.
4. It will help them do our job better and meet our organization's mission of helping women
5. It's a great introduction to stretching your mind in terms of using this technology and pushing beyond the basics.
6. Great summary information
7. We really need these skills at our organization to scale up our learning.
8. For professional trainers - this seemed less targeted to prof trainers than yesterday though
9. Most do not know how to use v classrooms and are afraid
10. It was filled with small valuable pieces and large concepts.
11. Again, very practical!
12. Need to learn how to make the transition from ILT to VCT - and understand difference

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## Question 10



**I would NOT recommend this class to a colleague because:**

Open response

9/12 (75%)

No answer

3/12 (25%)


1. Length of time--a shorter version would be great.
2. I would recommend
3. N/A
4. It's long - but that's not a big problem
5. If they were not intending to be content developers or facilitators.
6. It took longer than they might want to spend or because their English isn't fully fluent
7. I would recommend
8. Only if they are not involved with elearning -- applicable for everyone else
9. If they do want to do virtual training

## Question 11



**Thank you for taking the time to complete this short survey. Are there any further comments?**

Open response

 8/12 (66%)

No answer

 4/12 (33%)

1. Some of the questions in which you asked for volunteer to answer might be better as polling. When I see the ppt I can specify which one. Thanks Greg -- this was awesome!
2. Many thanks Greg-this was just terrific
3. Thanks so much for a great training
4. I think the first session (yesterday) was especially well designed! I took notes on your process while you were presenting because I was so impressed with how you were keeping everyone engaged.
5. This was great. I would really like to see how we can replicate or expand on it within lpas and with our external trainer/collaborators. Thank you!
6. Might be good to do it in two shorter sessions. While it was all very useful, it was a lot in a short period of time.
7. Let's get it going ASAP. WVI will have lots of potential participants
8. This was really helpful and well done. I really learned a lot and think it will be very helpful to the different organizations I work with for the specific project I am working on but also other initiatives. THANK YOU!

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### Facilitator Notes: